

**ANGELA CAPRIA** 2444 Charleston Avenue • Vestal, NY • 13850  
607-761-9954 • angela@angelacapria.com  
www.angelacapria.com

### ***EDUCATION***

- 1999 – 2003 Bachelor of Arts in Psychology with Art Studio and Sociology minors (cum laude)  
State University of New York at Geneseo, Geneseo, NY
- 2004 – 2005 Associate of Arts in Graphic Design (with honors)  
Broome Community College, Binghamton, NY

### ***RELEVANT WORK HISTORY***

- NOV 2008 – CURRENT **Assistant Digital Asset Manger – Dataflow Inc.** Binghamton, NY  
Pre-flight architectural drawings and specifications. Create and manage project web portals.  
Develop and implement company-wide processes. Provide customer service and tech support.  
Assist with large format color printing, laminating and mounting.  
*Process Pro Award, 2<sup>nd</sup> Quarter, 2009*
- MAY 2007 – OCT 2008 **Graphic Artist – The Reporter Group** Vestal, NY  
Create, edit and format newspaper and website ads. Helped create website layout.  
Update website weekly. Optimize photos for newspaper print. Technical help.
- APR 2006 – MAY 2007 **Electronic Pre-Press Technician – Vail-Ballou Press** Kirkwood, NY  
Pre-flight and prepare book pages for print. Trouble-shoot and avoid potential  
flaws to maintain quality. Update copyright page/make corrections for reprints.
- JUNE 2005 – APR 2006 **Graphic Designer – Brundage Publishing** Binghamton, NY  
Create book covers, jackets, brochures, and graphics. Design and maintain new  
company website. Wrote detailed tutorial for position.

### ***FREELANCE & VOLUNTEER WORK***

- A Room to Heal** Binghamton, NY  
Designed brochure and certificates of recognition. Updated existing logo.
- The Aphasia Clinic at MGH Institute of Health Professions** Boston, MA  
Logo/banner design and website buttons. Assisted in choosing of website color palette.
- Transitional Services for Youth and Families** Burlington, VT  
Developed new corporate identity based on existing logo. Designed web site and corresponding  
brochure, business cards, identification tags.
- The Children's Museum of Science and Technology** Albany, NY  
Layout for sponsor and visitor surveys.

### ***SOFTWARE PROFICIENCY*** Windows/Mac

Photoshop	PageMaker	Word	Preps
Illustrator	Dreamweaver	Excel	Pitstop
InDesign	Director	Powerpoint	Plotworks
QuarkXPress	Flash	Acrobat	ReproDesk

### ***PROFESSIONAL QUALITIES***

Creative. Organized. Neat. Adaptable. Dependable. Punctual.